

## **THESE INSTRUCTIONS RELATE TO OWNERS WHO HAVE RENTED THEIR CAR TO A RENTER AND IS PROVIDING THE KEY ELECTRONICALLY**

Please follow instructions as listed below:

You will not meet in person to exchange keys. Rather, you will receive the keys using a smartphone app. Download the KēZ App from the App Store

**\*\*IMPORTANT: For renters, it is imperative that the KēZ App is downloaded ahead of time while you have a Wi-Fi connection\*\***

Download "KēZ" to your phone (iOS or Android)

Please note: As a renter, you do not need to create an account **Getting a Key**

1. The owner will send you a "digital key" via text message, which will allow you to access the vehicle.
2. A digital key can only be used on the car for which it has been shared.
3. You will not be able to unlock the doors until your scheduled start time that has been agreed with the owner.

### **Picking Up Your Car**

1. Assuming you have been advised of the exact location of the car, go to the car.
2. Click the link texted to you by the car owner.
3. On the screen, press "Begin use". The car doors will unlock.
4. Retrieve physical keys from glove compartment and use them in the usual way. You are good to go!

### **Ending Use of the Car**

1. Return the keys to the glove compartment. Exit the car and close the doors.
2. Open the KēZ app and select the car that you have rented. Press "End Use".
3. A confirmation screen will appear, follow the instructions.
4. Ensure that the doors have been locked. All done!

After you end a rental, you will no longer have access to the car. If you leave an item in the car, please contact your owner.